



**Board of Directors Meeting  
Monday, December 09, 2024  
3:00 pm – 5:00 pm**

**Disney Multi-Purpose Room  
11610 E 25th Street, Tulsa, OK 74129**

Join Zoom Meeting

<https://us02web.zoom.us/j/85214338015?pwd=WDg0VUxVbGpBMmNMV3pNeFVWUGVoZz09&from=addon>

**Meeting ID:** 852 1433 8015    **Passcode:** 578763  
**Conference Call Dial In # (audio only):** (346) 248-7799

AGENDA

1. Call to Order
2. CAP Tulsa Client Story – *Karen Tilkin*
3. Approval of Minutes dated August 26, 2024 - *Brent Johnson*
4. Approval of Financial Statements ending August 31, 2024, September 30, 2024, & October 31, 2024 - *Michael Madsen & Clay Darnell*
5. Approval of Credit Card Reports ending July 31, 2024, August 31, 2024, & September 30, 2024 - *Michael Madsen & Clay Darnell*
6. CDBG Project – Skelly Playground – *Jennifer Zuyus*
7. Proposed Budget for 2025 – *Michael Madsen, Jennifer Zuyus and Pat Douthitt*
8. Sand Springs Discussion – Update Only (no document) – *Michael Madsen*
9. TCC 2023 Tax Form 990 – Update Only – *Michael Madsen*
10. Proposed Updates to TCC Policies & Procedures – *Michael Madsen & Jennifer Zuyus*
11. Proposed Meeting Dates for 2025 – *Michael Madsen*
  - Monday, March 03, 2025 – 3:00 pm-5:00 pm
  - Monday, June 02, 2025 – 3:00 pm-5:00 pm
  - Monday, September 08, 2025 – 3:00 pm-5:00 pm
  - Monday, December 08, 2025 – 3:00 pm-5:00 pm
12. Playground Updates – *John McIntosh and Meshel Richmond*
13. McClure Capital Improvement Projects – *Karen Tilkin*

14. Investment Committee Activities – *Manfred Uekermann*
15. CAP Tulsa Community Needs Assessment & Profile of Children Enrolled – *Karen Tilkin*
16. New Business:  
Wipfli as Auditor 2024 – *Clay Darnell*
17. Adjournment and Playground Tour